



September 22, 2015

<b>In Attendance:</b>	Ryan Woolley
Tony Tauber, Chair	Krassimir Tzvetanov
Michael Sinatra, Secretary	Allison Feese-Stickland
Jeff Bartig	Philippe Couture
Manish Karir	Betty Burke, NANOLOG Exec. Director
Matthew Petach	De Harvey, NANOLOG Staff
Steven Schechter	

→ **Key Dates**

- CFP Opened for NANOLOG 65: June 29, 2015
- CFP Deadline #1: Presentation Abstracts Due: July 27, 2015
- NANOLOG Highlights Page Posted: August 17, 2015
- CFP Deadline #2: Presentation Slides Due: August 31, 2015
- CFP Topic List Posted: August 14, 2015
- Meeting Agenda Published: September 7, 2015
- Speaker FINAL presentations to PC Tool or speaker support: October 2, 2015
- Lightning Talk submissions Open (Abstracts Only): October 5, 2015

→ **Administrative**

- ◆ **NANOLOG 65 Meeting Registration** - Is up to 650 registrants
- ◆ Session leaders were assigned for all three days of the meeting
- ◆ PC Only lunch will take place on Wednesday at NANOLOG 65
- ◆ There was a discussion about election voting dates and committee appointment dates.

Adjourned at: 2:38 PM EST

Next Meeting: Wednesday, October 7th @ 1:00 PM EST